

MEETING OF UTTLESFORD FUTURES held at 2.00 pm at COUNCIL OFFICES HIGH STREET GREAT DUNMOW on 15 SEPTEMBER 2003

Present:- Councillor Catherine Dean (Chairman)
Councillors Richard Harris and Janet Menell and Roger Harborough, Sarah McLagan, Ian Orton, Mick Purkiss and Alex Stewart (Uttlesford District Council), Councillor John Whitehead and Peter Pearson (Essex County Council), Peter Sanders (LA21), Sir George Moseley (Council for Voluntary Service and Uttlesford Community Travel), Margaret Cave-Gibbs (Council for Voluntary Service), Sue Sumner (Council for Voluntary Service and Uttlesford Primary Care Trust), Peter Fuller-Lewis (Uttlesford Association of Local Councils), Peta Wilkinson and Dale Atkins (Uttlesford Primary Care Trust) and John Williams (BAA Stansted).

1 CPA

Prior to the meeting Ian Orton and Councillor Richard Harris gave a brief presentation on Comprehensive Performance Assessment and the way in which Uttlesford Futures could influence its progress. It was felt that the issue could best be dealt with at a workshop session where it could be discussed with the whole group.

Agreed: That a workshop session be held at 1.00 pm on 20 October 2003 at Great Dunmow to discuss this matter.

2 APOLOGIES

Apologies for absence were received from Councillor John Murphy, Graham Fletcher, Sue Harrison, Brian Perkins and John Rice.

3 MINUTES

The Minutes of the meeting held on 11 June 2003 were approved as a correct record.

4 MATTERS ARISING

Sarah McLagan reported that the issue of appointing a representative from the Youth Parliament was being pursued. Alex Stewart said that the Community Plan had been produced and a summary would be distributed to residents in the near future. Peter Fuller-Lewis reported on the East of England Development Association Conference. He said that, whilst it was helpful, it had concentrated on problems in urban areas but he had made the conference aware of some of the issues facing rural areas.

5 TEMPLATE FOR REPORTING BACK

Alex Stewart circulated a draft template which had been prepared for reporting back progress on action plans. It was agreed that some modifications were needed to the template and whilst it enabled positive issues to be reported it needed to accommodate negative issues to be reported back so these could be addressed. It was also considered that there should be greater emphasis on achieving targets together and keeping the template as simple and informative as possible.

6 PROGRESS REPORTS

The Group considered progress reports from champions on the five key chapters of the Community Plan.

7 VIBRANT COMMUNITIES PROJECT

Sue Sumner circulated a report which asked the Group to support the development of a Voluntary Sector Forum. She said that such a forum would improve communication with the wider voluntary sector and would enable the Council for Voluntary Service to develop and support an effective network of voluntary and community groups in Uttlesford. There were some resource implications in relation to a new part time post of Network Co-Ordinator and for communications and arranging meetings. (Estimated cost £20,000 per annum).

There was general support for the suggestion and Sue Sumner agreed to report back to the next meeting with a costed proposal.

Agreed: Peter Pearson, Peta Wilkinson, Alex Stewart and Sue Summer to meet before next meeting.

8 COMMUNITY PLANNING AND COMMUNITY SAFETY CONFERENCE

Alex Stewart reported that the opportunity had been taken to combine the Community Planning Conference with a Community Safety Conference. The conference would be held at the Stansted Hilton on 14 November and would include feedback from the Champions and workshop sessions. Alex Stewart would co-ordinate a meeting with the Champions prior to the conference.

9 ANY OTHER BUSINESS

Alex Stewart said that he would submit a comprehensive financial breakdown to the next meeting and said that any outstanding contributions would be welcome.

Sarah McLagan said that there should be a discussion on how to progress the Vibrant Communities Project at the next meeting.

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NEXT MEETING

It was agreed that the next meeting would be held on 1 December 2003 at 2.00 pm at Great Dunmow.